



January 20, 2021

Dear IKF Residents and Staff Members:

We are thrilled to report that COVID-19 vaccination clinic dates are scheduled for all Independent Living Residents and Staff at IKF! We want to thank you for your patience as we worked with our pharmacy providers, CVS, to bring this critical vaccination clinic to all levels of care. We will be utilizing the Cultural Arts Center for resident inoculations and the Art Studio for staff inoculations on the dates listed below.

The COVID-19 vaccine is a two-dose process. You must get the second injection at the 21-day interval to become immunized (95% effective). This is a huge logistical undertaking and therefore, we will be assigning clinic dates and times to residents by apartment floor. The clinic dates are as follows:

First Dose:

- Residents who live on odd numbered floors (1,3,5,7): Friday, January 29, 2021
- Residents who live on even numbered floors (2,4,6): Saturday, January 30, 2021

Second Dose:

- Residents who live on odd numbered floors (1,3,5,7): Friday, February 19, 2021
- Residents who live on even numbered floors (2,4,6): Saturday, February 20, 2021

If you are unable to make the First Dose date in January, you will have the opportunity to receive your First Dose on the February dates listed above. The second dose will then be offered to you on March 12, 2021.

- Due to the complexity of paperwork, deadlines and data submission on the part of the IKF leadership team, residents may not change their assigned day. For example, all residents that reside on odd numbered floors, are required to attend clinics on Fridays. The same holds true for the even numbered floors; the clinics are held on Saturdays.

Enclosed with this ledge notice are several important items that must be completed before the clinic dates. They include:

- Resident COVID-19 Vaccination Form** (If you elect to receive the COVID-19 Vaccine here at IKF)
- CVS Pharmacy COVID Vaccine Intake Consent Form**
- We will also need a copy of your Medical Insurance card (FRONT & BACK)**

Debbie Loube, Director of Community Engagement, will act as your Resident Advocate and will be available to answer any questions that you may have about your clinic date or how to complete the necessary forms. Debbie will also be assigning you a time to arrive to your appointment. She can be reached at 240-499-0477 or dloube@inglesideonline.org

Please fill out the enclosed forms, place them in the provided manila envelope, and return them to **Judy Hayes**, Resident Services Assistant, as soon as you complete them and no later than **Monday, January 25th**. Judy can be reached at 240-499-4031 and her email is jhayes@inglesideonline.org. Judy's office is in the Administrative Suites in the Fountainside apartment building (across from the Courtyard Café). She will have an assigned table outside of her office to collect your items. Remember to please wear your mask, maintain social distancing and keep communications brief during this process.

We have also enclosed a Fact Sheet regarding the Pfizer-BioNTech COVID-19 Vaccine and a Covid-19 Vaccination Frequently Asked Questions packet courtesy of CVS pharmacy.

Frequently Asked Questions:

Do I need to bring anything with me?

We received the information that you gave to us, but it would not hurt to have your insurance or Medicare card handy; just in case you need it. The consent forms will be in our possession and we will have them available on your assigned vaccination day.

How long will I need to wait for my turn on the day of the vaccination?

This is new, and we are scheduling the community at large. Please be prepared for a wait time. After the injection, CVS will require you to sit for 15 minutes under clinical observation.

May I bring my aide or companion with me?

Yes, you may bring an aide to assist you. However, we cannot provide a vaccine for that person. We have ordered enough for our IKF residents and staff.

If you have more questions about this process, please reach out to Debbie Loube. Today is an extraordinary, historic, and memorable day. Our country enacted the ceremonial, Presidential Inauguration and IKF established the necessary COVID clinics to safeguard our home.

Kind regards,

Michelle F. Kraus

Executive Director

Kate Kavitski

Independent Living Administrator